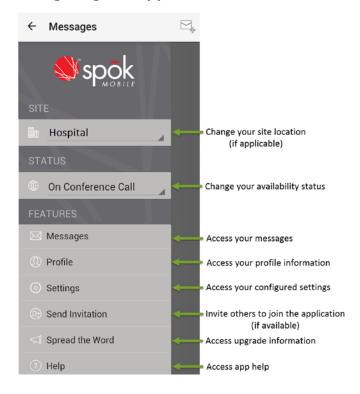


# **Spok Mobile for Android**

#### **Navigating the Application**



#### **Sending Messages**

- 1. In Messages, tap Compose
- 2. Add recipients by searching for a name or by using your recent contacts.
- 3. To attach pictures or videos, tap **Attach** and browse to the desired attachment.
- 4. In the **Compose Message** field, add desired message text.
- 5. To send the completed message, tap **Send**.

## **Responding to Messages**

Respond to a received Spok Mobile message in one of the following ways:

- Accept: Accept indicates that you received the message and you accept the message's content.
- **Decline**: \*Decline indicates that you received the message, but you do not accept the message's content.
- Reply: Reply message... indicates that you received the message and are responding or replying to the message's content.
- Call Back: When a phone number is included in the text of an incoming message, tap to initiate a phone call using your device's phone feature or using a VoIP connection.

### **Commonly Used Icons**

Icons that Identify Information	
*	Recent contact.
	User on secure devices.
∆HIGH	High priority message.
$\nabla$ LOW	Low priority message.
Action Button Icons	
*	View list of recent contacts.
	Compose a new message.
	Attach pictures or videos to a message.
	Use a message template to compose a message.
	Send a message or reply.
=	Access the drawer menu pop-out.
0	Initiate a phone call to a phone number that is included in a message.
$\Rightarrow$	Forward a message.
	Save a template or profile.

